



People Department

Fraser Rickatson  
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Date: 15<sup>th</sup> November 2023  
Our Ref: FIDP/020394-23  
Enquiries to: Feedback and Information  
Governance Team  
Tel: (01454) 865924  
Email: [FOI@southglos.gov.uk](mailto:FOI@southglos.gov.uk)

**Sent via email to:**  
[frickatson@careengland.org.uk](mailto:frickatson@careengland.org.uk)

Dear Mr Rickatson,

**RE: FREEDOM OF INFORMATION ACT REQUEST**

Thank you for your request for information received on 19 October 2023. Further to our acknowledgement of 26 October 2023, I am writing to provide the Council's response to your enquiry. This is provided at the end of this letter.

I trust that your questions have been satisfactorily answered. If you have any questions about this response then please contact me again via [FOI@southglos.gov.uk](mailto:FOI@southglos.gov.uk) or at the address below.

If you are not happy with this response you have the right to request an internal review by emailing [FOI@southglos.gov.uk](mailto:FOI@southglos.gov.uk). Please quote the reference number above when contacting the Council again.

If you remain dissatisfied with the outcome of the internal review you may apply directly to the Information Commissioner's Office (ICO) via [www.ico.org.uk/foicomplaints](http://www.ico.org.uk/foicomplaints). The ICO can also be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

Yours sincerely

**Feedback and Information Governance Team**

|                                       |                                     |
|---------------------------------------|-------------------------------------|
| FOI request reference: FIDP/020394-23 | Request Title: Procurement          |
| Date received: 19 October 2023        | Service areas: Health & Social Care |
| Date responded: 15 November 2023      |                                     |

| FOI Request Questions   | Responses   |
|---|---|
| <p><i>Environmental, Social and Governance Freedom of Information Request.</i></p> <p><i>Pre-amble</i><br/> <i>To enable care providers to work effectively with Local Authorities (LAs) to meet their Environmental, Social and Governance (ESG) commitments, the following information request looks to establish key information critical for Adult Social Care (ASC) providers to support LA to meet those commitments.</i></p> <p><i>Questions</i></p> <p><i>Q1. Please provide your LA definition for "local" in regard to the procurement of goods and services. Note: if you do not have a specific definition, please offer guidance to ASC providers as to how they should consider this in regard to supporting your LA.</i></p> <p><i>Q2. Please provide your LA definition for "minority" in instances such as minority-owned businesses and similar contexts. Note: if you do not have a specific definition, please offer guidance to ASC providers as to how they should consider this in regard to supporting your LA.</i></p> <p><i>Q3. Please state any energy commitments your LA are implementing over the next 1-3 years, and what you require from</i></p> | <p><b>Q1</b> - South Gloucestershire Council do not currently have a specific definition of 'Local', however, guidance is set out to providers during the tender process with detail included in the Specification setting out how this will be followed.</p> <p>Within our Council Plan we aspire to 'Keep It Local' and commission more services and support from the local voluntary and community groups who already know the needs of local people. As part of this we aim to work to the Keep It Local principles.</p> <p><a href="#">Council Plan – Keep It Local</a></p> <p><b>Q2</b> – South Gloucestershire Council does not have a specific definition, however, when thinking about businesses, we talk about 'minority-led businesses' especially in terms of 'women-led' and 'minority ethnic led' businesses. We know that 'minority-led' businesses form a significant part of the economy and therefore, it is important that this is recognised and our work supports the needs of all businesses. In terms of ASC providers, we want to ensure the needs of all our diverse communities are met – this means providers having a sound understanding of diverse needs and working carefully</p> |

*ASC providers to help achieve your LA commitments to net zero carbon ambitions etc.*

*Q4. Please can you provide a copy of, or a link to your current ESG policy statement, guidance, support and/or commitments or requirements as an LA.*

*Q5. Please provide information relating to any requirements necessary in respect of ESG for ASC providers to work with your LA, and state any weighting or scoring this may have on your decision to work with such ASC providers now or in the future.*

to ensure all diverse needs are met.

South Gloucestershire Council welcomes providers of all sizes and ownership to work with us and bid for opportunities. The Commissioning teams hold Market Engagement events where we explain how to submit a good tender.

**Q3** – South Gloucestershire Councils approach to energy is entwined within our procurement advice and our Environmental Policy. Please see the links below for this information.

[How to do business with us | BETA - South Gloucestershire Council \(southglos.gov.uk\)](https://www.southglos.gov.uk/procurement/how-to-do-business-with-us)

[Our environmental policy | BETA - South Gloucestershire Council \(southglos.gov.uk\)](https://www.southglos.gov.uk/procurement/our-environmental-policy)

**Q4** – Please see the links below to our Environmental Policy and Social Value Policy as well as guidance for bidders.

[Our environmental policy | BETA - South Gloucestershire Council \(southglos.gov.uk\)](https://www.southglos.gov.uk/procurement/our-environmental-policy)

[South Gloucestershire Council Social Value Policy](#)

[Social Value Guidance for Bidders](#)

**Q5** – For procurements and commissions over £75,000 Social Value is generally assigned 10% of the overall evaluation.

Each individual commission is reviewed on its own merit and specific requirements, with weightings assigned based on the key areas identified. Where applicable environmental and climate emergency specific questions will be included and for commissions that reach the Public Contracting Regulations threshold there are standard climate emergency questions included within the Supplier Selection Questionnaire.

[How to do business with the Council](#)